

CITY-CHECK TEST SAMPLING INSTRUCTIONS

STOP PLEASE READ ALL INSTRUCTIONS COMPLETELY BEFORE COLLECTING YOUR WATER SAMPLE STOP

SAMPLES MUST BE SHIPPED THE SAME DAY THEY ARE COLLECTED. PLEASE COLLECT SAMPLES MONDAY THROUGH WEDNESDAY AND SHIP 2-DAY DELIVERY.

One test kit represents one sampling location. If you require testing on multiple locations you will need to purchase multiple test kits.

1. Place the blue gel ice pack in the freezer for at least 8 hours prior to collecting your water sample.
2. Collect your water sample according to the detailed instructions and diagram on Page 2. Do not rinse bottles as they may contain preservatives necessary to ensure accurate results.
3. Enclosed you will find a 50 ml cup along with testing strips for free and total chlorine and a color comparator card. Use the testing strips to perform this analysis. Make sure to use clean water for each test strip. Compare the test strips to the card to determine the amount of free and total chlorine and write those results in the space provided on the lab form. *(The free chlorine results should NOT exceed the total chlorine results).*
4. Complete the enclosed lab form, **making sure to indicate the collection date and time you sampled**, sample identification which identifies where you collected your sample (i.e., kitchen sink, bathroom sink) and provide the results of your onsite chlorine tests. Retain a copy of the completed lab form and return the original lab form, ice pack and water samples to the container for shipment.
5. *It is not necessary to ship by an overnight delivery service. 2nd day delivery is sufficient. Cost of shipping samples to the laboratory is at your expense. NTL offers discounted UPS shipping, if interested call for a quote or to obtain your label*

TESTING LOCATION: **NATIONAL TESTING LABORATORIES
556 SOUTH MANSFIELD STREET
YPSILANTI, MI 48197**

6. Please do not call the laboratory to confirm receipt of your sample. Contact the carrier with whom you shipped your samples (i.e., Federal Express, UPS, etc.).
7. PLEASE NOTE: Samples typically take approximately 10-15 business days for processing. Actual processing time may vary depending on the laboratory sample volume. Final reports will be emailed upon reporting.

NOTE: The lab reserves the right to reject water samples that appear to be excessively contaminated as they may cause potential damage to laboratory equipment.



If you have any questions regarding this City-Check Test or any other services we provide, please contact a Technical Service Representative at 1-800-458-3330 for assistance

Thank you for choosing National Testing Laboratories, Ltd., for your water testing services!

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Instructions for the 40 ml and 60 ml vials:

Some of these vials contain preservative - please DO NOT rinse.

Adjust water flow to a thin stream.

Slightly overfill the vial so a small "button" of water stands above the rim (see picture).

Cap firmly but DO NOT over tighten.

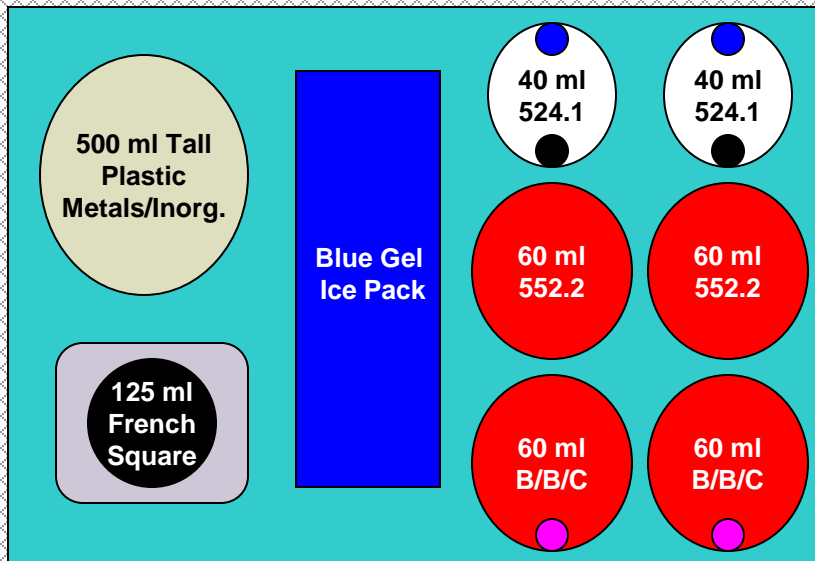
Tip vials upside down; if an air bubble has formed in the vial, add a bit more water to displace the bubble.

Return bottles to the kit.



Example of "small button of water"

City-Check Kit



Instructions for the 500 ml Plastic Bottle and 125 ml Glass Square Bottle

Fill these bottles to the shoulder.

Cap firmly but do not over tighten.

Return bottles to the kit.